

## **LPTD April 29, 2019 Meeting**

Monday, April 29, 2019, at 6:45pm at the United Methodist Church

Meeting called to order by Vice President Adam Aubry at 7:04pm

Attendance: Shannon Shapiro (Ways and Means Director), Brandi Mathews (Drill Agent), Lisa Sanchez (Drill Director), Delma McEvoy (Treasurer), Amberley Boggs (Secretary), Adam Aubry (Vice President), Shannon Entler (Gate Director), Kristen Martin (Cheer Director), and Tami Driver (Player Agent). There were 9 board members in attendance, no guests.

Absent: Joe Entler (Equipment Manager), Christi Reynolds (President), Stephnie Duarte (Publicity Director), Matt Shipwash (Athletic Director), Kevin Reynolds (Assistant Athletic Director), Rachel Gale (Head Team Mom), and Kevin Manning (Parliamentarian).

Vice President: Adam Aubry has the floor.

Agenda item, minutes from previous meetings on 4/8/19, reviewed and approved.

Agenda item, Adam Aubry wrapped up spirit night at Chipotle earning \$307.33. Some suggestions to improve participation was to get the coaches involved on location and to offer incentives to the team with the most participation. Adam also wrapped up the Sylvan Beach Parade Float. Some suggestions for next time is to assign duties to make sure they get done in a timely fashion and be better organized. There were no football volunteers and coach participation should be mandatory.

Agenda item, Adam Aubry stated that we have had 1 poll on the boards GroupMe. The poll was for the price of gate sales shirts. With 8 votes for option A, \$20 for 2 shirts, winning. Delma McEvoy stated that last year we had 11 designs for shirts and that was too many. Delma stated that the choice to have so many designs was made by Shane Gordon, Matt Russell, and Rob Duarte. Delma stated that last year the organization spent \$6193.05 in shirt designs and shirt just for gate sales. There were 2 shirt vendors for gate sales. The shirt designs cost is \$144.36 and \$216.39. The shirts cost is \$3725.00 and \$2107.30. This does not include the Battle Red Shirts that were designed by Shannon Entler. Delma stated that we only have documented an income of \$1,008.00 on gate sales. Delma asked Shannon E. about the shirts. Shannon E. stated that she does not have an exact count of how many shirts in each design. Shannon E. stated that they ordered between 2-5 of each size for each design. Adam requested an accurate count of exactly how much we sold. Shannon E. was unable to put everything in a spread sheet so Delma did and that's how she came up with the shirt income. Delma stated that 536 shirts are left inventory.

Agenda item, Amberley Boggs confirmed the Wave Pool scheduled for 7/28/19.

Agenda item, Crawfish Boil on 5/4/19 – Matt Shipwash requested a change in the date of the crawfish boil due to a local man having a benefit on the same day, in Group Me. After discussing the man's benefit which is in Deer Park and they are selling BBQ, the board did not believe there was a conflict. However, several board members had concerns about the date because of baseball and a lack of information concerning the crawfish cookers. The board wanted more information before deciding to reschedule. The vendor that was getting our crawfish and cooking it has backed out. Therefore, we need to find another location to get crawfish and someone to cook it with equipment. Also, the board wanted an accurate pre-sale number, but was not able to get it during the meeting. Amberley Boggs asked for a shopping list of everything that is needed. Amberley stated that she will get it from the cookers, if we get one. Tami Driver said that crawfish at HEB is \$2.77 a pound but she will have to talk to them to confirm. Lisa Sanchez stated that she reached out to Kroger to get the corn donated. Lisa will let us know. Amberley asked if anyone would like to reach out to local businesses to get potatoes donated, no one responded. Lisa said that she has reached out to a shirt person to have board member shirts made for the event. She stated that they will be \$14 and let the board know the details. Amberley stated that she got approval to sale the crawfish at Pecan Park from LPBBA. She stated that we can sell the plates next to the concession stand or walk around. Amberley stated she is putting together a list of volunteers and times. Amberley asked all present board members for their availability. Lisa, Amberley, Brandi Mathews, and Delma McEvoy stated they can be there all day. Shannon Entler and Shannon Shapiro stated that they can be there but do not know the times. Adam Aubry stated that he can be there later in the day and help break down before work. Tami driver stated that she can be there to set up and help get supplies. Kristen Martin stated that she could not be there because of prior obligations with her family. Due to questions concerning if we will have equipment, this topic was tabled until we had answers.

Agenda item, Skating on 5/22/19 – Shannon Shapiro stated that the flyer was in all the registration folders. Shannon S. wants to pass out flyers to the schools. Kristen Martin said we need to talk to Terry Cook to get permission. Shannon S. stated that once approved we will have to copy the flyer and deliver. Amberley Boggs volunteered to help make copies and distribute. Shannon S. reminded the board we are getting wrist bands and pizzas/drinks for presale. Shannon S. stated that she will let the board know after getting everything approved.

Agenda item, Concession stand – Amberley Boggs stated that we are still looking to get a soda machine donated. Amberley shared a picture of a quote for cups. Lisa said she will get the second quote and Tami said she will get the third quote. These quotes will be discussed at the next meeting.

Agenda item, Financial overview/Budget/Outstanding debt – Delma McEvoy stated that we currently have \$36,808.90 in our account. Delma stated that she is waiting for budgets from Administrative, Drill, and Football. During the meeting Delma received the cheer budget from Kristen Martin. Delma asked all board members to send all receipts to [LPTDdocuments@gmail.com](mailto:LPTDdocuments@gmail.com). Delma stated that all withdraws are from the potential administrative budget, to include 10% TIFI fee, Sam's membership, meeting, and registration. Lisa Sanchez requested that the drill and cheer budget be separate than the football. Delma stated that it can be done but will need to be discussed further. Delma provided a copy of a Treasury spreadsheet she created with all this year's transactions. Delma stated that the previous individuals who owes money from last year, she is working on collecting. J.T. owes \$150 and it is added to the registration plan for this year. M.G. owes \$30, Lisa said she will pay it. B.C. owes \$550 and \$450 and will not be playing this year because of the balance. Kristen Martin stated that she encouraged these girls to participate last year and had a sponsor donate \$500 for registration. Something happened and the family was given 4 cases of chocolate to sell. The family never sold the chocolate or turned in the money. Kristen stated that the chocolate is still out her house but is expired. Kristen stated there were given the chocolate when they should not have gotten chocolate. Delma stated that she was willing to work with the family, but the family never responded to any of her attempts. Due to this debt, the family is not able to register for this year. T.V. owes \$500 and signed a promissory note to make payments this year. K.P. owes \$720 and appears to be a wash because no contact can be made with the family. Delma stated that she is still attempting to collect a debt from board member Stephnie Duarte for \$50 (freshman rings) and \$164.83 (fan gear). Delma said that she never received the money from Stephnie or Matt Russell. Delma stated that Matt R. did recently text her about the debt but no payment made. Stephnie was not at the meeting to answer any questions, she is still not in good financial standings and cannot vote at the board meetings and elections. Failing to complete payment will result in equipment being held. Delma stated that last year, she held equipment, but people went into the concession stand and got the equipment. The board needs to come up with a procedure for this situation. Amberley Boggs ordered another stamp for the money envelopes, emailed Delma the receipts.

Agenda item, Banquet locations – Amberley Boggs and Shannon Shapiro volunteered to look into locations and report back to the board. Some location suggestions are, Monumnet Inn, Dupont, Sylvan Beach, Southern Komfort Kitchen.

Agenda item, Concession Clean Up Day – Adam Aubry stated that we need to figure out a day to go to the concession stand and do a complete cleaning. Dates will be discussed at a later time.

Agenda item, Crawfish revisited – Matt Shipwash responded on Group Me to having the equipment and cookers but still thought we should change the date. Lisa Sanchez stated she would get the information on the board crawfish shirts. Amberley Boggs stated she will get the supplies, Tami Driver offered to assist. Amberley will put together a list of volunteers and post on Group Me.

Agenda items, Game film, parking, field improvements, and the new budget has been tabled for the next meeting due to a lack of time.

Next meeting date and time is pending. Adam Aubry will get with Christi Reynolds and post a date of the next meeting.

Amberley Boggs motioned to adjourn the Meeting at 8:42pm Shannon Entler seconded the adjournment The board voted, unanimously for the adjournment, 0 opposed Meeting adjourned at 8:42pm

Minutes compiled by Amberley Boggs, Secretary LPTD